



**United States Bankruptcy Court
Western District of Washington
700 Stewart Street, Room 6301
Seattle, WA 98101**

www.wawb.uscourts.gov

**Vacancy Announcement
#14-01**

Position: Term Law Clerk (not to exceed two years)
Start Date: August 1, 2014
Location: Tacoma, Washington
Starting Salary Range: JSP 11-1 to 13-1 (\$61,255 to \$87,306) DOE
Opening Date: June 28, 2013
Closing Date: Open until filled.
Area of Consideration: Nationwide

Position Overview

Term Law Clerk for United States Bankruptcy Court Judge Brian D. Lynch in the Western District of Washington at Tacoma. Duties include extensive legal research, writing on a full range of issues arising in bankruptcy and federal court litigation, and miscellaneous clerical duties. Qualified applicant should have excellent academic record, demonstrate exceptional research and writing skills and have a strong work ethic. Prior bankruptcy legal experience is required, as described further below.

Qualifications

To qualify for the position of law clerk on the personal staff of a federal judge at JSP grade 11-1, a person must be a law school graduate (or be certified as having completed all law school studies and requirements and merely awaiting conferment of degree) from a law school of recognized standing, and have one or more of the following attributes:

- Grade Point Average of 3.25 or higher, or standing within the upper third of the law school class from a law school on the approved list of either the American Bar Association or the Association of American Law schools;
- Experience on the editorial board of a law review of such a school;
- Graduation from such a school with an LLM degree; or
- Demonstrated proficiency in legal studies that in the opinion of the judge is the equivalent of one of the above.

In addition, applicants must have a demonstrated interest in bankruptcy practice – such as registration in, or completion of, a bankruptcy, restructuring or debtor/creditor class in law

school; experience as a law clerk or extern for a bankruptcy judge or practitioner; or practice in the bankruptcy field.

For appointment at a JSP grade 12-1, applicants must meet the qualifications for a JSP grade 11, possess one additional year of full-time legal work experience after graduation from law school **and** be a member of the bar of a state, territory, or Federal Court of general jurisdiction.

For appointment at a JSP grade 13-1, applicants must meet the qualifications for a JSP grade 12 and have two years of full-time legal work experience.

Other Information

Applicant must be a U.S. citizen or national of a country that the United States has a mutual defense treaty, as determined by the Department of State.

As a condition of employment, the selected candidate will be subject to an FBI fingerprint and background check. All information provided by applicants is subject to verification and background investigation.

The United States Bankruptcy Court requires employees to adhere to the Code of Conduct for Judicial Employees. Electronic fund transfer (direct deposit) participation for net pay is required. The conditions of this position announcement are subject to modification without prior notice being given.

Benefits Information

Employees of the United States Bankruptcy Court are “at-will” employees and are **not** covered by the Office of Personnel Management’s civil service classifications or regulations. They are, however, entitled to similar benefits as other federal government employees. These benefits include:

- 10 paid holidays per year;
- Subsidized medical coverage with pre-tax employee premiums;
- Group life insurance and long term care options;
- Flexible Benefits Program (pre-tax flexible spending for health care, dependent care and commuter/parking costs);
- Eligibility for Long Term Disability Plan.

Application Procedure

Applicants should complete an Application for Judicial Branch Federal Employment (Form AO-78 <http://www.uscourts.gov/forms/AO078.pdf>). Please submit a letter of interest with resume, writing sample, reference letters and law school transcript along with the completed Form AO-78 by mail to:

Judge Brian D. Lynch
Attn: Laurie Thornton
U.S. Bankruptcy Court
1717 Pacific Avenue, Suite 2155
Tacoma, WA 98402

Equal Opportunity Employer